

Equity Cooperative Livestock Sales Association
Position Description

Position Title: Assistant Market Manager
Location: Monroe
Reports to: Market Manager
FLSA Status: Exempt

Overview:

Equity, Wisconsin's largest livestock marketing cooperative, is also one of the nation's largest livestock marketing organizations. Service to its members is a primary obligation of all employees. The responsibility of the person in this position is to positively conduct activities and services under the direction of the Market Manager in order to establish a strong, competitive and profitable marketing operation for all patron members, operate daily responsibilities in a manner that meets all Cooperative policies, and manage daily responsibilities in accordance with established goals, plans, procedures and budgets as directed by the Market Manager.

Essential Functions:

1. Promotes the advantages of doing business with Equity Livestock
2. Acts in compliance with all State and Federal Rules and Regulations that apply to the market location and the movement of livestock both intrastate and interstate
3. Ensures compliance with all Equity policies
4. Promotes all Equity Livestock Marketing Programs
5. Provides excellent customer service to all patrons and buyers by assisting with calls, issues, questions, and visits as needed
6. Attends market related meetings and activities
7. Promotes a safe work environment and schedule facility repairs as needed
8. Work in the field when needed to increase potential business
9. Assists the Market Manager with operation of the livestock market, as directed, including:
 - Assist with supervision and direction of all employees
 - Assist with supervision of all livestock auction sales
 - Assist with load out schedules and load out accuracy
 - Manage back of house logistics on sale day
 - Assist with all management duties in the absence of the Market Manager
 - Training of new hires per Equity's SOP's
10. Other duties, as assigned.

Qualifications and Requirements:

1. Bachelor's degree or associate degree preferred in Ag Marketing, Ag business, Animal science or 5+ years equivalent experience
2. Minimum of 1 year experience working with livestock
3. Experience determining livestock quality and value
4. Basic computer skills
5. Excellent communication and inter-personal skills
6. Problem solving skills.
7. Proven history of managing diverse staff